

Authorization for Release of Information to Washington State Data Exchange for Public Safety

Through a competitive procurement authorized under Revised Code of Washington (RCW) Section 10.118.040, Washington State University (WSU) was selected to establish the statewide law enforcement use of force data program, which has since been named the Washington State Data Exchange for Public Safety ("WADEPS"). Under RCW chapter 10.118, law enforcement agencies must report each incident where a law enforcement officer employed by the agency used force and the use of force meets the criteria listed in RCW 10.118.030(1). In order to validate and provide context for the data contained in these use of force reports, each law enforcement agency will provide or authorize its public safety access point (PSAP) to provide WADEPS with a limited set of computer-aided dispatch data points ("CAD data") for all calls for service. This CAD data is necessary to carry out the statewide use of force data program.

In order to facilitate its participation in the statewide law enforcement use of force data program, _____ requests and authorizes that _____ provide to WSU the below-listed computer-aided dispatch (CAD) data on a monthly basis beginning the month following execution of this release until July 2028, unless terminated or extended by written notification signed by an authorized representative of _____.

WSU (or such successor data custodian authorized by Washington State law) may only utilize the data provided pursuant to this authorization for purposes of the Washington State use of force data program.

Additional data elements may be added by the legislature as needed to support full operation of the WADEPS system. Law enforcement agencies and PSAPs will be notified of any additional data required to be submitted to WADEPS no less than 30 days prior to the change in data elements. No additional release is required for dispatch centers to supply the additional data elements.

Instructions to set up data transfer:

- WADEPS will provide each public safety access point (PSAP) with access to securely upload the requested CAD data.
- To obtain the secure upload link, please contact WADEPS' Service Desk at wadeps.vendor.servicedesk@wsu.edu . When requesting the link, please provide the **PSAP name** (agency name) and the **name and title of the point of contact** responsible for managing CAD data at your PSAP. Once WADEPS receives this information, WADEPS will create a secure data environment for your PSAP and send the upload link to the specified point of contact.

Data Submission Requirements:

- All submitted CAD data must adhere to the format and standards outlined in the CAD Data Requested Table below. Please comply with the naming convention for fields.
- Within the first five calendar days of each month, submit a report containing the data elements for the preceding calendar year (midnight January 1 to the time of the data pull). Data for incomplete months will not be displayed. As this is a year-to-date data pull, each subsequent month contains the prior months' data.

- WADEPS reserves the right to verify the accuracy and completeness of uploaded data. If discrepancies are found, WADEPS will notify the PSAP point of contact and request corrections.

CAD data requested:

incident_id	alpha-numeric		Incident ID (Unique ID) – Uniquely identifies each incident for distinct traceability.
agency_name	alpha-numeric		
record_creation_time	datetime	mm/dd/yyyy hh:mm:ss AM/PM	Record Creation (m/d/yyyy h:mm: ss AM/PM) - The creation timestamp provides a baseline for measuring response times and assessing reporting system efficiency.
original_call_type	string		Original Call Type Nature of Call (Unique code used by each agency) - This describes the initial incident classification, which is crucial for understanding the perceived severity and type when the record is created.
city	string		

LAW ENFORCEMENT AGENCY:

Name:

Title:

Date: _____